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EXCELSIOR CHARTER OF BROWARD, INC.

INDEPENDENT AUDITOR'S REPORT

AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED JUNE 30, 2020

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**MARK ESCOFFERY, P.A.**  
CERTIFIED PUBLIC ACCOUNTANT

**EXCELSIOR CHARTER OF BROWARD, INC.**

**TABLE OF CONTENTS**

	<b>PAGE</b>
<b>Independent Auditor's Report</b>	<b>1-2</b>
<b>Management's Discussion and Analysis</b>	<b>3-6</b>
<b>Governmental Fund Balance Sheet (General Fund)</b>	<b>7</b>
<b>Statement of Net Position</b>	<b>8</b>
<b>Reconciliation of the Governmental Fund (General Fund) Balance Sheet to the Statement of Net Position</b>	<b>9</b>
<b>Statement of Governmental Fund Revenues, Expenditures And Changes in Fund Balance</b>	<b>10</b>
<b>Statement of Activities</b>	<b>11</b>
<b>Reconciliation of Statement of Revenues, Expenditures and Changes in Fund Balance of Governmental Funds to the Statement of Activities</b>	<b>12</b>
<b>Statement of Revenues, Expenditures and Changes in Fund Balance-Budget (GAAP Basis) and Actual-All Governmental Fund Types</b>	<b>13-14</b>
<b>Notes to Financial Statements</b>	<b>15-23</b>
<b>Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in accordance with <i>Government Auditing Standards</i></b>	<b>24-25</b>
<b>Management Letter</b>	<b>26-28</b>

# ***Mark Escoffery, P.A.***

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## ***Certified Public Accountant***

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### **INDEPENDENT AUDITOR'S REPORT**

To the Board Members of  
Excelsior Charter of Broward, Inc.  
Oakland Park, Florida 33309

I have audited the accompanying Financial Statements of the governmental activities, and each major fund, Excelsior Charter of Broward, Inc. ("the School") (a nonprofit organization) a component unit of The School Board of Broward County as of and for the year ended June 30, 2020, which collectively comprise the School's basic financial statements as listed in the foregoing Table of Contents. These financial statements are the responsibility of the Management of the School. My responsibility is to express an opinion on these financial statements based on my audit.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

#### ***Auditor's Responsibility***

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

To the Board Members of  
Excelsior Charter of Broward, Inc.  
Oakland Park, Florida 33309  
Page 2

***Opinion***

In my opinion, the financial statements referred to above and the Statement of Revenues, Expenditures and Changes in Fund Balance-Budget (GAAP Basis) and Actual-All Governmental Fund Types present fairly, in all material respects, the respective financial position of the governmental activities, and each major fund, of the School as of June 30, 2020, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with ***Government Auditing Standards***, I have also issued my report dated September 21, 2020, on my consideration of the School's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with ***Government Auditing Standards*** and should be considered in assessing the results of my audit.

***Other Matters***

Report on Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information on pages 3 through 6 and 13 and 14 are presented to supplement the basic financial statements. Such information although not part of the basic financial statements, is required by the Governmental Accounting Standard Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America., which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.



Palm Beach Gardens, Florida  
September 21, 2020

**EXCELSIOR CHARTER OF BROWARD, INC.  
MANAGEMENT’S DISCUSSION AND ANALYSIS  
JUNE 30, 2020**

Our discussion and analysis of Excelsior Charter of Broward, Inc (“the School”) financial program provides an overview of the School’s financial activities for the year ended June 30, 2020.

Because the information contained in this discussion is intended to highlight significant transactions, it should be read in conjunction with the School’s financial statements, which begin on page 7.

For financial statement purposes the School is considered a component unit of The School Board of Broward County which is a primary government entity for financial reporting. The School has included separate statements for the Governmental Fund Balance Sheet and the statement of Revenue, Expenditures and Changes in Fund Balance. The Statement of Net Position and the Statement of Activities report provide information on the activities of the School. The Fund Financial Statements reflect financing activities of the School by providing information on inflows and outflows of spendable resources.

### **NON FINANCIAL HIGHLIGHTS**

The School’s daily enrollment for fiscal year ended June 30, 2020 was approximately 186. The School expects to have an enrollment of 200 students for the school year 2020-2021.

### **OVERVIEW OF THE FINANCIAL STATEMENTS**

#### ***Government-wide Financial Statements***

The government-wide financial statements are designed to provide readers with a broad overview of the School’s financial position. Included in these statements are all assets and liabilities using the accrual basis of accounting. All the current year’s revenues and expenses are recorded when earned or incurred.

*The Statement of Net Position* presents information on all the School’s assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the School is improving or deteriorating.

*The Statement of Activities* presents information showing how the government’s net position changed during the most recent fiscal year. All changes in net position are reported when the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows.

#### ***Fund Financial Statements***

A *Fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives.

**EXCELSIOR CHARTER OF BROWARD, INC.  
MANAGEMENT’S DISCUSSION AND ANALYSIS  
JUNE 30, 2020**

**OVERVIEW OF THE FINANCIAL STATEMENTS (Cont’d.)**

*Fund Financial Statements (Cont’d.)*

*Governmental Funds* – All of the School’s basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the School’s governmental activities and the basic services it provides.

*Notes to the Financial Statements*

The *Notes to the Financial Statements* provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The Notes to the Financial Statements can be found on pages 15-22 of this report.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

As noted earlier, net position may serve over time as a useful indicator of the School’s financial position. The School’s assets exceeded liabilities by \$303,221 at June 30, 2020.

**NET ASSETS**

	<u><b>JUNE 30, 2020</b></u>	<u><b>JUNE 30, 2019</b></u>
Current and Other Assets	\$ 492,941	\$ 254,521
Capital Assets	26,925	6,663
Total Assets	\$ 519,866	\$ 261,184
 Other Liabilities	 216,645	 77,647
Total Liabilities	\$ 216,645	\$ 77,647
 Investment in Capital Assets	 \$ 26,925	 \$ 6,663
Unrestricted	276,296	176,874
Total Net Position	\$ 303,221	\$ 183,537

Revenues from governmental activities totaled \$1,639,863 for the year ended June 30, 2020. The main source of revenue is from Florida Education Finance Program (FEFP). This revenue represented approximately 84.6% of total revenue.

**EXCELSIOR CHARTER OF BROWARD, INC.  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
JUNE 30, 2020**

**GOVERNMENT-WIDE FINANCIAL ANALYSIS (Cont'd.)**

<u>Revenue Source</u>		<u>% of Total</u>		<u>% of Total</u>
	<u>6/30/20</u>	<u>6/30/20</u>	<u>6/30/19</u>	<u>6/30/19</u>
State Sources	\$ 1,386,638	77.4	\$ 1,422,019	74.7
Local Sources	253,225	14.1	260,280	13.7
Federal Sources	152,427	8.5	220,529	11.6
<b>TOTAL</b>	<b>\$ 1,792,290</b>	<b>100.00</b>	<b>\$ 1,902,828</b>	<b>100.00</b>

Federal Revenue Sources are primarily The National School Lunch Program (NSLP) and Title 1 grants.

Increases in levels of expenses for major functions of the School are shown in the following Table:

<u>Expense</u>		<u>% of</u>		<u>% of</u>
	<u>6/30/20</u>	<u>Total</u>	<u>6/30/19</u>	<u>Total</u>
		<u>6/30/20</u>		<u>6/30/19</u>
Instruction	\$ 752,084	41.2	\$ 768,968	38.1
Instructional Support Services	16,200	0.9	5,564	0.3
Board Services	10,226	0.6	11,083	0.5
School Administration	171,855	9.4	255,125	12.7
General Administration	68,359	3.7	65,645	3.3
Fiscal Services	123,222	6.8	158,376	7.4
Food Services	108,717	6.0	100,995	5.0
Pupil Transportation	63,785	3.5	58,800	2.9
Operation of Plant	446,295	24.5	471,590	23.4
Maintenance of Plant	51,865	2.8	40,145	2.0
Loss on Disposal	-	-	78,827	4.4
Depreciation	11,206	0.6	1,171	-
<b>TOTAL</b>	<b>\$ 1,823,814</b>	<b>100.0</b>	<b>\$ 2,016,299</b>	<b>100.0</b>

**BUDGETARY HIGHLIGHTS**

Program revenues were approximately \$100,00 less than budgeted due to lower enrollment and early school closure due to Covid-19.

School Expenditures were higher than budgeted by approximately \$176,000 primarily because of higher than anticipated facility costs.

Total fund balance of the General Fund was \$276,296 at June 30, 2020.

**EXCELSIOR CHARTER OF BROWARD, INC.**  
**MANAGEMENT’S DISCUSSION AND ANALYSIS**  
**JUNE 30, 2020**

**CAPITAL ASSETS**

The School’s investment in capital assets at June 30, 2020 was \$26,925 (net of depreciation). The investment includes leasehold improvements, furniture and fixtures, equipment and software. The following is a summary of capital assets balances at June 30, 2020:

Leasehold Improvements	\$ 120,927
Furniture, Fixtures and Equipment	167,934
Motor Vehicle	<u>8,000</u>
	296,861
Less Accumulated Depreciation	<u>269,936</u>
	<u><u>\$ 26,925</u></u>

**LONG-TERM DEBT**

During 2020, the School was granted a loan from Wells Fargo Bank in the aggregate amount of \$160,527, pursuant to the Paycheck Protection Program (“PPP”) under Division A, Title I of the CARES Act, which was enacted March 27, 2020.

The loan, which was in the form of a Note dated May 5, 2020 issued by Wells Fargo Bank matures on May 5, 2022 and bears an interest rate of 1% per annum. The School intends to use the entire Loan amount for qualifying expenses. Under the terms of the PPP, certain amounts of the loan may be forgiven if they are used for qualifying expenses as described in the CARES Act. The loan is recorded as a current note payable at June 30, 2020.

**PROSPECTS FOR THE FUTURE**

The School continues to receive funds from State sources in the form of Florida Education Finance Program Fees (FEFP). The fees are evaluated in October and February and are based on student enrollment.

- The Administration believes that the School will improve its rating from the Department of Education.
- The Administration believes that the School will continue to be successful and contribute to the educational requirements of Broward County.

**REQUESTS FOR INFORMATION**

The Management Discussion and Analysis provides a general overview of the finances of the School. Requests for additional information should be addressed to Raul Baez, Executive Director, Excelsior Charter of Broward, Inc., at 2099 W. Prospect Road, Oakland Park, Florida 33309.

**EXCELSIOR CHARTER OF BROWARD, INC.**  
**Governmental Funds Balance Sheet**  
**June 30, 2020**

	<u>General Fund</u>	<u>Special Revenue Funds</u>	<u>Total</u>
<b>ASSETS</b>			
Cash	\$200,842		\$200,842
Grants receivable		14,039	14,039
Other current assets	2,100		2,100
Due from other agencies	216,084		216,084
Deposits	<u>59,876</u>		<u>59,876</u>
<b>Total Assets</b>	<u><u>478,902</u></u>	<u><u>14,039</u></u>	<u><u>492,941</u></u>
<b>LIABILITIES</b>			
Accounts Payable	9,087		9,087
Payroll taxes payable	26,407	14,039	40,446
Deferred revenue	6,585		6,585
Other liabilities	<u>160,527</u>		<u>160,527</u>
<b>Total Liabilities</b>	<u><u>202,606</u></u>	<u><u>14,039</u></u>	<u><u>216,645</u></u>
<b>FUND BALANCE</b>			
Restricted			
Committed			
Unassigned	<u>276,296</u>		<u>276,296</u>
	<u>276,296</u>	-	<u>276,296</u>
<b>Total Liabilities and Fund Balance</b>	<u><u>\$478,902</u></u>	<u><u>\$14,039</u></u>	<u><u>\$492,941</u></u>

The accompanying notes are an integral part of this statement

**EXCELSIOR CHARTER OF BROWARD, INC.**  
**STATEMENT OF NET POSITION**  
**For the Year ended June 30, 2020**

ASSETS	Account Number	Primary Government		
		Governmental Activities	Business-type Activities	Total
Cash and Cash Equivalents	1110	200,842		200,842
Grants Receivable	1130	14,039		14,039
Deposits	1210	59,876		59,876
Other current assets	1220	2,100		2,100
Due from other agencies	1230	216,084		216,084
Leasehold Improvements	1320	120,927		120,927
Less Accumulated Depreciation	1329	(106,590)		(106,590)
Furniture, Fixtures and equipment	1340	167,934		167,934
Less Accumulated Depreciation	1349	(161,813)		(161,813)
Motor Vehicles	1350	8,000		8,000
Less Accumulated Depreciation	1359	(1,533)		(1,533)
Computer Software	1382			
Less Accumulated Depreciation	1389			
<b>Total Assets</b>		<b>519,866</b>		<b>519,866</b>
<b>LIABILITIES</b>				
Salaries and Wages Payable	2110			
Payroll Deductions and Withholdings	2170	40,446		
Accounts Payable	2120	9,087		9,087
Deferred revenue	2410	6,585		
Other Liabilities	21XX	160,527		
Bonds Payable	2320			
<b>Total Liabilities</b>		<b>216,645</b>		<b>216,645</b>
<b>NET POSITION</b>				
Invested in Capital Assets, Net of Related Debt		26,925		26,925
<b>Restricted For:</b>				
Categorical Carryover Programs	2710			
Debt Service	2750			
<b>Unrestricted</b>		<b>276,296</b>		<b>276,296</b>
<b>Total Net Position</b>		<b>303,221</b>		<b>303,221</b>

The accompanying notes are an integral part of this statement

**EXCELSIORCHARTER OF BROWARD, INC.**  
**Reconciliation of the Governmental Funds**  
**Balance Sheet To The Statement of Net Position**  
**June 30, 2020**

**Fund Balance- Governmental Funds** \$276,296

Capital assets used in governmental activities are not financial resources and therefore are not reported in the

Governmental capital assets	296,861	
Less accumulated depreciation	<u>(269,936)</u>	
		26,925

Some expenses reported in the Statement of Net Position do not require the use of current financial resources and therefore are not reported as expenditures in the Governmental Funds.

**Net Position of Governmental Activities** \$303,221

The accompanying notes are an integral part of this statement

**EXCELSIOR CHARTER OF BROWARD, INC.**  
**Statement of Governmental Fund (General Fund) Revenues, Expenditures and**  
**Changes in Fund Balance**  
**For the Fiscal Year ended June 30, 2020**

	Governmental Funds	Special Revenue	Total
	<u>          </u>	<u>          </u>	<u>          </u>
<b>EXPENSES</b>			
Instructional Services	\$606,738	\$145,346	\$752,084
Instruction Support Services	16,200		16,200
Board Fees	10,226		10,226
General Administration	68,359		68,359
School Administration	171,855		171,855
Fiscal Services	123,222		123,222
Pupil Transportation Services	63,785		63,785
Food Services		108,717	108,717
Operation of Plant	481,203		481,203
Maintenance of Plant	51,865		51,865
<b>Total Expenses</b>	<u>1,593,453</u>	<u>254,063</u>	<u>1,847,516</u>
<b>PROGRAM REVENUES</b>			
Florida Education Finance Program (FEFP)	1,386,638		1,386,638
Capital Grants and Contributions			-
<b>Total Program Revenues</b>	<u>1,386,638</u>	<u>          </u>	<u>1,386,638</u>
<b>GENERAL REVENUES</b>			
Other Federal sources		253,225	253,225
Other local sources	152,427		152,427
<b>Total General Revenues</b>	<u>152,427</u>	<u>253,225</u>	<u>405,652</u>
Excess of Revenues over expenses	(54,388)	(838)	(55,226)
Transfers in	209,492	49,804	259,296
Transfers out	(49,804)	(48,966)	(98,770)
Fund balance, beginning of Year as restated	170,996	-	170,996
Fund balance, end of year	<u>\$276,296</u>	<u>\$ -</u>	<u>\$276,296</u>

The accompanying notes are an integral part of this statement

**EXCELSIOR CHARTER OF BROWARD, INC.**  
**STATEMENT OF ACTIVITIES**  
**June 30, 2020**

FUNCTIONS	Account Number	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position		Total
			Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	
Governmental activities:								
Instructional Services	5100	\$752,084		\$145,346		(\$606,738)		(\$606,738)
Instruction Support Services	5100	16,200				(16,200)		(16,200)
Board Fees	5100	10,226				(10,226)		(10,226)
General Administration	7200	68,359				(68,359)		(68,359)
School Administration	7300	171,855				(171,855)		(171,855)
Fiscal Services	7500	123,222				(123,222)		(123,222)
Pupil Transportation Services	7800	63,785				(63,785)		(63,785)
Food Services	7600	108,717		107,879		(838)		(838)
Operation of Plant	7900	446,295				(446,295)		(446,295)
Maintenance of Plant	8100	51,865				(51,865)		(51,865)
Unallocated Depreciation Expense *		11,206				(11,206)		(11,206)
Total governmental activities		1,823,814	-	253,225	-	(1,570,589)		(1,570,589)

Taxes:

Florida Education Finance Program (FEFP)	1,386,638	1,386,638
Grants and contributions not restricted to specific programs	152,427	152,427
Total general revenues, special items, and transfers	1,539,065	1,539,065
Change in net position	(31,524)	(31,524)
Net position-beginning	183,537	183,537
Prior period adjustment	151,208	151,208
Net position-ending	\$303,221	\$303,221

\* This amount excludes the depreciation that is included in direct expenses of the various functions.

The accompanying notes are an integral part of this statement

**EXCELSIOR CHARTER OF BROWARD, INC.**  
**Reconciliation of the Statement of Revenues,**  
**Expenditures and Changes in Fund Balances**  
**of Governmental Fund (General Fund) To The**  
**Statement of Activities**  
**June 30, 2020**

**Net Changes in Fund Balances- Governmental Funds** (\$55,226)

Amounts reported for governmental activities in the

Governmental Funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is depreciated over their estimated useful lives.

Expenditures for capital assets	34,908	
Less current year depreciation	(11,206)	
	23,702	23,702

**Change in Net Position of Governmental Activities** (\$31,524)

The accompanying notes are an integral part of this statement

**EXCELSIOR MIDDLE CHARTER OF BROWARD, INC.**  
**Statement of Revenues, Expenditures and Changes**  
**In Fund Balance-Budget (GAAP Basis) and Actual-All Governmental Fund Types**  
**For the Fiscal Year Ended June 30, 2020**

				Special Revenue			Capital Outlay Funds			TOTAL		
	Original and Final Budget	Actual	Variance	Original and Final Budget	Actual	Variance	Original and Final Budget	Actual	Variance	Original and Final Budget	Actual	Variance
<b>EXPENDITURES:</b>												
Instructional Services	\$623,945	\$606,738	(\$17,207)	\$83,650	\$145,346	(61,696)				\$707,595	\$752,084	\$44,489
Instruction Support Services	39,097	16,200	(22,897)	800		(800)				39,897	16,200	(23,697)
Board Fees	10,000	10,226	226							10,000	10,226	226
General Administration	67,203	68,359	1,156							67,203	68,359	1,156
School Administration	191,446	171,855	(19,591)							191,446	171,855	(19,591)
Fiscal Services	116,531	123,222	6,691							116,531	123,222	6,691
Pupil Transportation Services	90,000	63,785	(26,215)							90,000	63,785	(26,215)
Food Services	-	-	-	98,805	108,717	9,912				98,805	108,717	9,912
Operation of Plant	214,550	481,203	(162,685)				91,500		(91,500)	306,050	481,203	175,153
Maintenance of Plant	43,800	51,865	8,065							43,800	51,865	8,065
Debt service	1,200	-	(1,200)							1,200	-	(1,200)
	1,397,772	1,593,453	(232,457)	183,255	254,063	(52,584)	91,500	-	(91,500)	1,672,527	1,847,516	176,189
<b>PROGRAM REVENUES:</b>												
Florida Education Finance Program	1,344,050	1,386,638	42,588							1,344,050	1,386,638	42,588
Capital grants and Contributions							91,500	-	(91,500)	91,500	-	(91,500)
	1,344,050	1,386,638	42,588				91,500	-	(91,500)	1,435,550	1,386,638	(48,912)

The accompanying notes are an integral part of this statement

**EXCELSIOR CHARTER OF BROWARD, INC.**  
**Statement of Revenues, Expenditures and Changes**  
**In Fund Balance-Budget (GAAP Basis) and Actual-All Governmental Fund Types**  
**For the Fiscal Year Ended June 30, 2020**

				Special Revenue			Capital Outlay Funds			TOTAL		
	Original and Final		Variance	Original and Final		Variance	Original and Final		Variance	Original and Final		Variance
Budget	Actual	Budget		Actual	Budget		Actual	Budget		Actual	Budget	
<b>GENERAL REVENUES:</b>												
Other federal sources				211,330	253,225	41,895				211,330	253,225	41,895
Other local sources	47,150	152,427	105,277							47,150	152,427	105,277
	47,150	152,427	105,277	211,330	253,225	41,895				258,480	405,652	147,172
Excess of Expenditures over Revenues	<u>\$ (6,572)</u>	<u>(54,388)</u>	<u>\$380,322</u>	<u>\$ 28,075</u>	<u>\$ (838)</u>	<u>\$ (10,689)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$21,503</u>	<u>(55,226)</u>	<u>\$274,449</u>
Transfers in		209,492			49,804				<u>\$ -</u>		259,296	
Transfers out		(49,804)			(48,966)						(98,770)	
Fund balance, beginning of year as restated		<u>170,996</u>			<u>-</u>						<u>170,996</u>	
Fund balance, end of year		<u>\$276,296</u>			<u>\$ -</u>						<u>\$276,296</u>	

The accompanying notes are an integral part of this statement

**EXCELSIOR CHARTER OF BROWARD, INC.  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2020**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Reporting Entity**

Excelsior Charter of Broward, Inc. (“the School”) was established as a nonprofit organization under the laws of the State of Florida and is the reporting entity.

The School operates as a Charter School pursuant to a Charter School Contract (“the Contract”) with The School Board of Broward County, Florida. Under the Contract the School provides an education to children, from Kindergarten through the fifth grade, who reside in Broward County. For financial statement purposes the School is considered a component unit of The School Board of Broward County, which is a primary government entity for financial reporting.

The School Board of Broward County received 5% of the Florida Education Finance Program (FEFP) revenue as an administrative fee.

The Contract was renewed for five years and is effective through June 30, 2024. The Contract requires The School Board to provide the School’s primary source of funding based upon the number of full-time equivalent students (FTES) registered at the School.

The School is a tax-exempt organization under 501(c)(3) of the Internal Revenue Code.

The School’s financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Government Accounting Standards Board (GASB) is responsible for establishing GAAP for school districts through its pronouncements (statements and interpretations). The more significant accounting policies established in GAAP and used by the School are discussed below.

**Basic Financial Statements**

The School’s basic financial statements are the Statements of Net Position and the Statement of Activities. All the activities of the School are classified as governmental type activities. There are no business type activities of the School. All the School’s governmental type activities are included in the general fund and special revenue fund. There are no other major funds. In the Statement of Net Position, the governmental activities column is reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt obligations. The School’s net position are reported in three parts – invested in capital assets, net of related debt; restricted for categorical carryover programs, debt service; and unrestricted net position.

**EXCELSIOR CHARTER OF BROWARD, INC.  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2020**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Basic Financial Statements (cont'd.)**

The Statement of Activities reports both the gross and net cost of each of the School's functions. The functions are also supported by government revenues such as Florida Education Finance Program (FEFP), Capital Outlay Funds and Federal Grants. The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants.

Program revenues must be directly associated with the function (after care and youth services, etc.). Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

**Fund Financial Statements**

Fund Financial Statements are provided for governmental funds. The operations of the fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, equity, revenues and expenditures. Major individual governmental funds are reported as separate columns in the Fund Financial Statements:

*General Fund* – is the School's primary operating fund. It accounts for all financial resources of the School, except those required to be accounted for in another fund.

*Special Revenue Fund* – Accounts for specific revenue, such as federal grants that are legally restricted to expenditures for particular purposes.

**Basis of Accounting**

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounting and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

**Accrual**

The governmental type activities in the financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred. When both restricted and unrestricted resources are available for use, it is the policy of the School to use restricted resources first, then unrestricted resources as they are needed.

**EXCELSIOR CHARTER OF BROWARD, INC.  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2020**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Measurement Focus**

The accounting and financial reporting treatment is determined by applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources (current assets less current liabilities) or economic resources (all assets and liabilities).

The Government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. With this measurement focus, all assets and all liabilities associated with the operation of these funds are included on the balance sheet and operating statements present increases (i.e. revenues) and decreases (i.e. expenses) in net position.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e. revenues and other financing sources) and decreases (i.e. expenditures and other financial uses) in net current assets.

Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available to finance expenditures of the fiscal period. For this purpose, the School considers revenues to be available if they are collected within sixty days of the end of the current fiscal period. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred.

**Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles include the use of estimates that affect the financial statements. Accordingly, actual results could differ from those estimates.

**Concentration of Credit Risk**

Financial instruments that subject the School to concentrations of credit risk include cash. While the School attempts to limit its financial exposure, its deposit balances may at times exceed federally insured limits. The School has not experienced any losses on such balances.

Cash deposits are held at banks qualified as public depositories in accordance with Chapter 280 Florida Statutes.

**EXCELSIOR CHARTER OF BROWARD, INC.  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2020**

**NOTE 1-SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Fair Value Measurements**

The Fair Value Measurements Topic of the FASB Accounting Standards Codification defines fair value, establishes a consistent framework for measuring fair value and expands disclosure requirements for fair value measurements.

The School measures fair value of assets and liabilities as the price that would be received to sell an asset or paid to transfer a liability in the principal or most advantageous market in an orderly transaction between market participants at the measurement date. The fair value hierarchy distinguishes between independent observable inputs and unobservable inputs used to measure fair value as follows:

*Level 1:* Quoted prices (unadjusted) in active markets for identical assets or liabilities that the reporting entity has the ability to access at the measurement date.

*Level 2:* Inputs other than quoted market prices included within Level 1 that are observable for an asset or liability, either directly or indirectly.

*Level 3:* Unobservable inputs for an asset or liability. Level 3 inputs should be used to measure fair value to the extent that observable Level 1 or 2 inputs are not available.

Financial assets and liabilities are classified in their entirety based on the lowest level of input that is significant to the fair value measurement. The assessment of the significance of a particular input to the fair value measurement requires judgment, and may affect the valuation of assets and liabilities and their placement within the fair value hierarchy levels.

**Contributed Services and Facilities**

The School does not recognize any support, revenue or expense from services contributed by individual volunteers since no objective basis is available to measure the value of such services. However, a substantial number of volunteers have donated significant amounts of time to the School's program services.

**Budgetary Basis of Accounting**

Budgets are presented on the modified accrual basis of accounting. During the fiscal year expenditures were controlled at the object level (i.e. salaries, purchased services, and capital outlay).

**EXCELSIOR CHARTER OF BROWARD, INC.  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2020**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Capital Assets**

Capital assets purchased or acquired with an original cost of \$1,000 or more are reported at historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Leasehold Improvements	Life of Lease
Furniture, Fixtures and Equipment	3-10 Years
Software	3 Years

**Revenue Sources**

Revenues for operations are received primarily from The School Board of Broward County pursuant to the funding provisions included in the School's Charter. In accordance with the funding provisions of the Charter and Section 1002.33, Florida Statutes, the School will report the number of full-time equivalent students and related data to The School Board of Broward County. Funding for the School is adjusted during the year to reflect the revised calculations by the Florida Department of Education under the Florida Education Finance Program and the actual weighted full-time equivalent students reported by the School during the designated full-time equivalent student survey periods. In addition, the School receives an annual allocation of charter school outlay funds for leasing of school facility.

**Fund Balance Classifications**

GASB requires the fund balance amounts to be properly reported within one of the fund balance categories listed below:

- a) **Nonspendable** fund balance includes amounts that are not in a spendable form such as inventories, prepaid expenses, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed, or assigned). There was no nonspendable fund balance at year end.
- b) **Restricted** fund balance includes amounts that can be spent only for the specific purposes stipulated by external resource providers, constitutionally, or through enabling legislation. There was no restricted fund balance at year end.
- c) **Committed** fund balance includes amounts that can be used only for the specific purposes determined by a formal action of the School's highest level of decision making authority. There was no committed fund balance at year end.

**EXCELSIOR CHARTER OF BROWARD, INC.  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2020**

**Fund Balance Classifications (Cont'd.)**

- d) **Assigned** fund balance includes amounts intended to be used by the School's Management for specific purposes but which does not meet the criteria to be classified as restricted or committed. There was no assigned fund balance at year end.
- e) **Unassigned** fund balance includes amounts that are available for any purpose. These amounts are reported only in the general fund. There was an unassigned fund balance at year end.

**Order of Fund Balance Spending Policy**

The School's policy is to apply expenditures against nonspendable fund balance, followed in order by restricted fund balance, committed fund balance, assigned fund balance, and lastly unassigned fund balance at the end of the fiscal year. The School's Board of Directors can deviate from this policy if it is in the best interest of the School.

**NOTE 2 – CAPITAL ASSETS**

Capital assets activity for the year ended June 30, 2020 were as follows:

	<u>Balance</u>				<u>Balance</u>
	<u>Beginning</u>	<u>Additions</u>	<u>Disposals</u>		<u>Ending</u>
Leasehold Improvements	\$ 101,298	\$ 19,629	\$ -		\$ 120,927
Furniture, Fixtures and Equipment	160,655	7,279	-		167,934
Motor Vehicle	-	8,000			8,000
	<hr/> 261,953	34,908	-		296,861
Less Accumulated Depreciation	258,730	11,206	-		269,936
<b>NET CAPITAL ASSETS</b>	<hr/> <b>\$ 3,223</b>	<b>\$ 23,702</b>	<b>\$ -</b>		<hr/> <b>\$ 26,925</b>

Depreciation expense of \$11,206 was unallocated during the year ended June 30, 2020.

Beginning balances were adjusted to reflect actual amounts.

**NOTE 3 – COMPENSATED ABSENCES**

Employees of the School are entitled to paid vacation and sick days depending on length of services. The School's policy is to recognize the cost of vacation days when earned by the employees. The value of unused vacation days was determined to be immaterial and therefore no accrual has been made.

**EXCELSIOR CHARTER OF BROWARD, INC.  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2020**

**NOTE 4 – LONG TERM LIABILITIES**

Long Term liability activity for the year ended June 30, 2020 was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Re- ductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Note-PPP	-	160,527	-	160,527	160,527
	<b>\$ -</b>	<b>\$ 160,527</b>	<b>-</b>	<b>\$ 160,527</b>	<b>\$ 160,527</b>

During 2020, the School was granted a loan from Wells Fargo Bank in the aggregate amount of \$160,527, pursuant to the Paycheck Protection Program (“PPP”) under Division A, Title I of the CARES Act, which was enacted March 27, 2020.

The loan, which was in the form of a Note dated May 5, 2020 issued by Wells Fargo Bank matures on May 5, 2022 and bears an interest rate of 1% per annum. The School intends to use the entire Loan amount for qualifying expenses. Under the terms of the PPP, certain amounts of the loan may be forgiven if they are used for qualifying expenses as described in the CARES Act. The loan is recorded as a current note payable at June 30, 2020.

**NOTE 5 – RELATED PARTY TRANSACTIONS**

During the current fiscal year, Excelsior Charter of Broward, Inc., a charter school under the same charter holder, made payments for expenditures attributable to the School. As of June 30, 2020, \$55,527 is due to Excelsior Charter of Broward, Inc. The School has reported these amounts in the accounts payable on the School’s statement of net position and balance sheet – government funds.

**NOTE 6 – OPERATING AGREEMENTS**

The School entered into an Administrative Leadership agreement with Business Performance Best Practices, Inc. to provide monthly consulting services to include: administration leadership, curriculum, contract negotiation, staff development, program implementation, data analysis and business management services. The total amount incurred during the fiscal year ended June 30, 2020, relating to this agreement was \$52,676.

The School additionally entered into Management Agreement with Business Performance Best Practices, Inc. to work with the School to develop an environment of educational excellence and innovation at the School. The Manager has implemented and manages a comprehensive educational program and charter school design. The agreement is effective through the last day of the Charter Contract, as the term may be amended, with the District School Board. The Management Fee is five and a half (5.5%) of the School’s gross revenue. The total amount incurred during the fiscal year ended June 30, 2020 relating to this agreement was \$57,474.

**EXCELSIOR CHARTER OF BROWARD, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2020**

**NOTE 7 – CONTRACTS**

The School has a Contract with Charter School Services Corp., to provide accounting, financial management and budgeting services. The terms of the Contract are for 10 years and expires on December 31, 2025. Under the terms of the Contract the Company was to receive \$100 per full time equivalent (FTE) student per year. Fees paid for the year ended June 30, 2020 amounted to \$7,948.

**NOTE 8 – COMMITMENTS AND CONTINGENCIES**

**Lease Agreements**

The School leases its administrative and classroom facilities under a non-cancelable operating lease that expires in June 2038. Annual rental expenses were approximately \$382,000 for the year ended June 30, 2020. Minimum payments under this lease, assuming the lease will be renewed and also the are as follows:

2021	382,000
2022	393,000
2023	405,000
2024	417,000
2025	430,000
	<u>\$ 2,027,000</u>

**Risk Management**

The School is exposed to various risks of loss related to theft, damage to, and destruction of assets, errors and omissions; injuries to employees; and natural disasters. The School purchases commercial insurance for all material risks of loss to which the School is exposed, including general liability, property, auto and workers compensation. A review of the last nine years reveals that settled claims have not exceeded insurance coverage.

The School receives funding from the State of Florida based on the number of full time equivalent (FTE) students who attend the Charter School. The data is compiled by the School and is subject to audit by the State and if errors are found this could result in amounts having to be repaid to the State or decrease in future allocations. Management believes that the amounts that would have to be remitted back to the State due to errors in their FTE count would not be material to the financial position of the School.

**EXCELSIOR CHARTER OF BROWARD, INC.**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2020**

**NOTE 9 – PRIOR PERIOD ADJUSTMENT**

The School became aware during the year ended June 30, 2020 that it had not recognized assets due to the School in the prior year. The result of this change was to increase net position beginning balance by \$151,208.

**NOTE 10 – SUBSEQUENT EVENTS**

Management has evaluated events that occurred subsequent to the year end for potential recognition or disclosure in the financial statements, through the date on which the financial statements were available to be issued. The date when the financial statements were available to be issued was September 21, 2020. Management's evaluation did not reveal any subsequent events that would have a material effect on the financial statements.

# **Mark Escoffery, P.A.**

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## **Certified Public Accountant**

8645 N. Military Trail  
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Palm Beach Gardens, FL 33410

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### **REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board Members of  
Excelsior Charter of Broward, Inc.  
Oakland Park, Florida 33309

I have audited the financial statements of Excelsior Charter of Broward, Inc. (“the School”) (a nonprofit organization) as of and for the year ended June 30, 2020, and have issued my report thereon dated September 21, 2020. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### **Internal Control over Financial Reporting**

In planning and performing my audit, I considered the School’s internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School’s internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the School’s internal control over financial reporting.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. I did not identify any deficiencies in internal control over financial reporting that I consider to be material weaknesses, as defined above.

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS* (Cont'd.)**

To the Board Members of  
Excelsior Charter of Broward, Inc.  
Oakland Park, Florida 33309  
Page 2

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*

This Report is intended solely for the information and use of the Board Members, Management, others within the organization and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.



Palm Beach Gardens, Florida  
September 21, 2020

# ***Mark Escoffery, P.A.***

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## ***Certified Public Accountant***

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### **MANAGEMENT LETTER**

To the Board Members of  
Excelsior Charter of Broward, Inc.  
Oakland Park, Florida 33309

#### **Report on the Financial Statements**

I have audited the financial statements of the Excelsior Charter of Broward, Inc., as of and for the fiscal year ended June 30, 2020, and have issued my report thereon dated September 21, 2020.

#### **Auditor's Responsibility**

I conducted my audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.850, Rules of the Auditor General.

#### **Other Reports and Schedules**

I have issued my Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*.

#### **Prior Audit Findings**

Section 10.854(1)(e)1., Rules of the Auditor General, requires that I determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no finding and recommendation made in the preceding annual financial audit report.

#### **Official Title**

Section 10.854(1)(e)5., Rules of the Auditor General, requires the name or official title of the entity. The official title of the entity is Excelsior Charter of Broward, Inc.

**MANAGEMENT LETTER**  
**(Continued)**

**Financial Condition**

Sections 10.854(1)(e)2., Rules of the Auditor General, require that I report the results of my determination as to whether or not Excelsior Charter of Broward, Inc. has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific condition(s) met. In connection with my audit, I determined that Excelsior Charter of Broward, Inc. did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, I applied financial condition assessment procedures for Excelsior Charter of Broward, Inc. It is management's responsibility to monitor Excelsior Charter of Broward, Inc.'s financial condition and my financial condition assessment was based in part on representations made by management and review of financial information provided by same. Financial assessments made including a review of subsequent financial statements did not indicate that the School's financial condition is deteriorating.

**Transparency**

Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require that I report the results of my determination as to whether or not Excelsior Charter of Broward, Inc. maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with my audit, I determined that Excelsior Charter of Broward, Inc. maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

**Other Matters**

Section 10.854(1)(e)3., Rules of the Auditor General, requires that I address in the management letter any recommendations to improve financial Management. In connection with my audit, I did not have any such recommendations.

Section 10.854(1)(e)4., Rules of the Auditor General, requires that I address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with my audit, I did not have any such findings.

**MANAGEMENT LETTER**  
**(Continued)**

**Purpose of this Letter**

My management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Directors, applicable management, and Broward County School Board and is not intended to be and should not be used by anyone other than these specified parties.



Mark Escoffery, P.A.  
Palm Beach Gardens, Florida  
September 21, 2020