

**EXCELSIOR CHARTER  
OF BROWARD**

A Charter School and Component Unit of the  
District School Board of Broward County, Florida

INDEPENDENT AUDITOR'S REPORT

*for the fiscal year ended JUNE 30, 2013*

**King & Walker, CPAs, PL**

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*Certified Public Accountants*

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# EXCELSIOR CHARTER OF BROWARD

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## **Independent Auditor's Report on Basic Financial Statements and Required Supplementary Information**

To the Board of Directors Excelsior Charter of Broward,  
a Charter School and Component Unit of the  
District School Board of Broward County, Florida

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Excelsior Charter of Broward ("School"), a charter school and component unit of the District School Board of Broward County, Florida, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Excelsior Charter of Broward, as of June 30, 2013, and the respective changes in financial position thereof for the year ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and the Budgetary Comparison Schedule on pages 3-7 and 23 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historic context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 13, 2013 on our consideration of Excelsior Charter of Broward's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Excelsior Charter of Broward's internal control over financial reporting and compliance.

Respectfully submitted,



September 13, 2013  
Tampa, Florida

# **EXCELSIOR CHARTER OF BROWARD**

*A Charter School and Component Unit of the District School Board of Broward County, Florida*

## **MANAGEMENT'S DISCUSSION AND ANALYSIS - (Unaudited)**

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The Management's Discussion and Analysis (MD&A) section of the annual financial report of the Excelsior Charter of Broward ("School") provides an overview of the School's activities for the fiscal year ended June 30, 2013.

Because the information contained in the MD&A is intended to highlight significant transactions, events, and conditions, it should be considered in conjunction with the School's financial statements and notes to financial statements found on pages 8 through 22.

### **FINANCIAL HIGHLIGHTS**

- For the fiscal year ended June 30, 2013, the School's expenses exceeded revenues as shown on the School's statement of activities by \$176,570
- As shown on the statement of net position, the School reported an unrestricted net position balance of \$4,456.

### **OVERVIEW OF THE FINANCIAL STATEMENTS**

The basic financial statements consist of three components:

- Government-wide financial statements
- Fund financial statements
- Notes to financial statements

#### **Government-Wide Financial Statements**

The government-wide financial statements provide both short-term and long-term information about the School's overall financial condition in a manner similar to those of a private-sector business. The statements include a statement of net position and a statement of activities that are designed to provide consolidated financial information about the governmental and business-type activities of the School presented on the accrual basis of accounting. The statement of net position provides information about the government's financial position, its assets and liabilities, using an economic resources measurement focus. The difference between the assets and liabilities, the net position, is a measure of the financial health of the School. The statement of activities presents information about the change in the School's net position and the results of operations, during the fiscal year. An increase or decrease in net position is an indication of whether the School's financial health is improving or deteriorating. To assess the overall financial position of the School, one needs to consider additional non-financial factors such as changes in the School student base funding level.

## **Fund Financial Statements**

Fund financial statements are one of the components of the basic financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund financial statements provide more detailed information about the School's financial activities, focusing on its most significant funds rather than fund types. This is in contrast to the entity-wide perspective contained in the government-wide statements.

Governmental Funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, the governmental funds utilize a spendable financial resources measurement focus rather than the economic resources measurement focus found in the government-wide financial statements. The financial resources measurement focus allows the governmental fund statements to provide information on near-term inflows and outflows of spendable resources as well as balances of spendable resources available at the end of the fiscal year.

The governmental fund statements provide a detailed short-term view that may be used to evaluate the School's near-term financing requirements. This short-term view is useful when compared to the long-term view presented as governmental activities in the government-wide financial statements. To facilitate this comparison, both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures, and changes in fund balances provide a reconciliation of governmental fund to governmental activities.

The governmental funds balance sheet and statement of revenues, expenditures, and changes in fund balances provide detailed information about the School's most significant funds. The School operates one fund, a General Fund to account for its general operations and internal account activities. For reporting purposes the General Fund is the only major fund of the School.

The School adopts an annual budget for its governmental funds. A budgetary comparison schedule, as required, has been provided for the General Fund to demonstrate compliance with the budget.

## **Notes to Financial Statements**

The notes provide additional information that is essential for a full understanding of the data provided in the government-wide and fund financial statements.

## GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net position may serve over time as a useful indicator of a government's financial position. The following is a summary of the School's net position as of the fiscal years ended June 30, 2012, and June 30, 2013:

	<b>Net Position, End of Year</b>		
	<u>Governmental Activities</u>		
	<u>6-30-12</u>	<u>6-30-13</u>	<u>Increase (Decrease)</u>
<b>ASSETS</b>			
Current and Other Assets	\$ 262,574	\$ 62,669	\$ (199,905)
Capital Assets, Net	<u>119,958</u>	<u>121,960</u>	<u>2,002</u>
Total Assets	<u>382,532</u>	<u>184,629</u>	<u>(197,903)</u>
<b>LIABILITIES</b>			
Current Liabilities	<u>79,546</u>	<u>58,213</u>	<u>(21,333)</u>
Total Liabilities	<u>79,546</u>	<u>58,213</u>	<u>(21,333)</u>
<b>NET POSITION</b>			
Invested in Capital Assets, Net of Related Debt	119,958	121,960	2,002
Unrestricted	<u>183,028</u>	<u>4,456</u>	<u>(178,572)</u>
Total Net Position	<u>\$ 302,986</u>	<u>\$ 126,416</u>	<u>\$ (176,570)</u>

The largest portions of the School's assets are capital assets, net (66%) and cash and cash equivalents (23%). Liabilities consist of accounts payable to vendors and wages and benefits payable to employees. Total Net Position amounted to \$126,416 as of June 30, 2013, representing a decrease of \$176,570 over the prior fiscal year.



The key elements of the changes in the School's net position for the fiscal years ended June 30, 2012, and June 30, 2013 are as follows:

	<b>Operating Results for the Year</b>		
	Governmental Activities		
	6-30-12	6-30-13	Increase (Decrease)
<b>Revenues:</b>			
Federal Sources	\$ 640	\$ -	\$ (640)
State and Local Sources	1,271,215	1,035,249	(235,966)
Grants, Contributions and Other	49,661	52,343	2,682
<b>Total Revenues</b>	<b>1,321,516</b>	<b>1,087,592</b>	<b>(233,924)</b>
<b>Expenses:</b>			
Instruction	551,904	564,229	12,325
Instruction & Curriculum Development	50,263	21,618	(28,645)
Instructional Staff Training	2,255	-	(2,255)
Instructional-Related Technology	4,710	3,058	(1,652)
Board of Education	241,649	213,388	(28,261)
School Administration	93,630	99,103	5,473
Facilities Acq. & Construction	183,419	176,140	(7,279)
Fiscal Services	691	415	(276)
Food Services	45,481	69,578	24,097
Operation of Plant	68,536	66,609	(1,927)
Maintenance of Plant	11,708	22,313	10,605
Community Service	12,988	9,311	(3,677)
Unallocated Depreciation	17,043	18,398	1,355
<b>Total Expenses</b>	<b>1,284,277</b>	<b>1,264,162</b>	<b>(20,115)</b>
<b>Increase in Net Assets</b>	<b>\$ 37,239</b>	<b>\$ (176,570)</b>	<b>\$ (213,809)</b>

The largest revenue source for the School is the State of Florida (88%). Revenues from State sources for current operations are primarily received through the Florida Education Finance Program (FEFP) funding formula. The FEFP formula utilizes student enrollment data to determine the funds available for the School.

During the fiscal year ended June 30, 2013, the largest concentration of expenses were for instruction (45%), board of education (17%), and facility costs (14%).

## **FINANCIAL ANALYSIS OF THE SCHOOL'S FUNDS**

### **Governmental Funds**

As the School completed the year, its governmental funds reported a combined fund balance of \$4,456. This represents a decrease in the combined fund balance of \$178,572 from the previous fiscal year.

## **BUDGETARY HIGHLIGHTS**

The general fund budget for the fiscal year ended June 30, 2013, was developed based on the School's anticipated revenues and expenditures and the expected student population for the school year. Actual expenditures were equal to the final budget.

## **CAPITAL ASSETS AND DEBT ADMINISTRATION**

The School's investment in capital assets for its governmental activities as of June 30, 2013, amounts to \$121,960 (net of accumulated depreciation). This investment in capital assets includes furniture, fixtures, and equipment and leasehold improvements. Additional information regarding the School's capital assets can be found in note 2 to the financial statements.

## **ECONOMIC FACTORS AND NEXT YEAR'S BUDGET**

Facts, decisions, or conditions that are expected to have a significant effect on the financial position or results of operations of the School in fiscal year 2014 include:

- Continued funding from FEFP.
- Expected increase in enrollment.

## **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the Excelsior Charter of Broward's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Charter School Associates, Inc., 12524 W. Atlantic Blvd., Coral Springs, FL 33071.

**EXCELSIOR CHARTER OF BROWARD  
A CHARTER SCHOOL AND COMPONENT UNIT OF THE  
DISTRICT SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

**STATEMENT OF NET POSITION**

*June 30, 2013*

	Governmental Activities
<b>ASSETS</b>	
Cash & Cash Equivalents	\$ 42,318
Prepaid Expenses and Deposits	20,351
Capital Assets:	
Furniture, Fixtures, and Equipment, Net	21,409
Leasehold Improvements	100,551
Total Capital Assets, Net	121,960
<b>TOTAL ASSETS</b>	184,629
<b>LIABILITIES</b>	
Accounts Payable	2,061
Wages and Benefits Payable	56,152
<b>TOTAL LIABILITIES</b>	58,213
<b>NET POSITION</b>	
Invested in Capital Assets, Net of Related Debt	121,960
Unrestricted	4,456
<b>TOTAL NET POSITION</b>	\$ 126,416

The accompanying notes to the financial statements are an integral part of this statement.

**EXCELSIOR CHARTER OF BROWARD**  
**A CHARTER SCHOOL AND COMPONENT UNIT OF THE**  
**DISTRICT SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

**STATEMENT OF ACTIVITIES**  
*For the Fiscal Year Ended June 30, 2013*

	Expenses	Program Revenues			Net (Expenses) Revenue and Changes in Net Position	Total
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	
Governmental Activities:						
Instruction	\$ 564,229	\$ -	\$ -	\$ -	\$ (564,229)	\$ (564,229)
Instruction & Curriculum Development	21,618				(21,618)	(21,618)
Instructional-Related Technology	3,058				(3,058)	(3,058)
Board of Education	213,388				(213,388)	(213,388)
School Administration	99,103				(99,103)	(99,103)
Facilities Acquisition & Construction	176,140			38,833	(137,307)	(137,307)
Fiscal Services	415				(415)	(415)
Food Services	69,578	22,975			(46,604)	(46,604)
Operation of Plant	66,609				(66,609)	(66,609)
Maintenance of Plant	22,313				(22,313)	(22,313)
Community Service	9,311				(9,311)	(9,311)
Unallocated Depreciation	18,398				(18,398)	(18,398)
<b>Total Governmental Activities</b>	<b>\$ 1,264,162</b>	<b>\$ 22,975</b>	<b>\$ -</b>	<b>\$ 38,833</b>	<b>(1,202,354)</b>	<b>(1,202,354)</b>
General Revenues:						
State and Local Sources					973,441	973,441
Contributions and Other					52,343	52,343
					<b>1,025,784</b>	<b>1,025,784</b>
Change in Net Position					(176,570)	(176,570)
Net Position - July 1, 2012					302,986	302,986
Net Position - June 30, 2013					<b>\$ 126,416</b>	<b>\$ 126,416</b>

The accompanying notes to the financial statements are an integral part of this statement.

**EXCELSIOR CHARTER OF BROWARD  
A CHARTER SCHOOL AND COMPONENT UNIT OF THE  
DISTRICT SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

***BALANCE SHEET - GOVERNMENTAL FUNDS  
June 30, 2013***

	General Fund
<b>ASSETS</b>	
Cash & Cash Equivalents	\$ 42,318
Prepaid Expenses and Deposits	20,351
Total Assets	\$ 62,669
 <b>LIABILITIES AND FUND BALANCE</b>	
Liabilities:	
Accounts Payable	\$ 2,061
Wages & Benefits Payable	56,152
Total Liabilities	58,213
Fund Balance:	
Nonspendable	20,351
Spendable - Unassigned	(15,895)
Total Fund Balance	4,456
Total Liabilities and Fund Balance	\$ 62,669

The accompanying notes to the financial statements are an integral part of this statement.

**EXCELSIOR CHARTER OF BROWARD  
A CHARTER SCHOOL AND COMPONENT UNIT OF THE  
DISTRICT SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE STATEMENT OF NET POSITION**

*June 30, 2013*

<b>Total Fund Balance - Governmental Funds</b>	\$ 4,456
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Amounts reported for governmental activities in the statement of net position are different because:

Capital assets, net of accumulated depreciation, used in governmental activities are not financial resources and therefore, are not reported as assets in governmental funds.	<u>121,960</u>
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<b>Total Net Position - Governmental Activities</b>	<u><u>\$ 126,416</u></u>
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The accompanying notes to financial statements are an integral part of this statement.

**EXCELSIOR CHARTER OF BROWARD  
A CHARTER SCHOOL AND COMPONENT UNIT OF THE  
DISTRICT SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCES - GOVERNMENTAL FUNDS**

*For the Fiscal Year Ended June 30, 2013*

	<u>General Fund</u>
<b>Revenues</b>	
Intergovernmental:	
State and Local	\$ 1,035,249
Contributions and Other	52,343
Total Revenues	<u>1,087,592</u>
<b>Expenditures</b>	
Current - Education:	
Instruction	564,229
Instruction & Curriculum Development	21,618
Instructional-Related Technology	3,058
Board of Education	213,388
School Administration	99,103
Facilities Acquisition & Construction	176,140
Fiscal Services	415
Food Services	69,578
Operation of Plant	66,609
Maintenance of Plant	22,313
Community Service	9,311
Fixed Capital Outlay:	
Facilities Acquisition & Construction	15,000
Other Capital Outlay	5,400
Total Expenditures	<u>1,266,164</u>
Net Change in Fund Balances	(178,572)
Fund Balances, July 1, 2012	183,028
Fund Balances, June 30, 2013	<u>\$ 4,456</u>

The accompanying notes to financial statements are an integral part of this statement.

**EXCELSIOR CHARTER OF BROWARD  
A CHARTER SCHOOL AND COMPONENT UNIT OF THE  
DISTRICT SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

**RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
TO THE STATEMENT OF ACTIVITIES  
*For the Fiscal Year Ended June 30, 2013***

**Net Change in Fund Balances - Governmental Funds** \$ (178,572)

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures.

However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense.

This is the amount of capital outlays (\$20,400) in excess depreciation expense (\$18,398) in the current period.

2,002

**Change in Net Position - Governmental Activities**

\$ (176,570)

The accompanying notes to the financial statements are an integral part of this statement.



# EXCELSIOR CHARTER OF BROWARD

A Charter School And Component Unit of the District School Board Of Broward County, Florida

## NOTES TO FINANCIAL STATEMENTS

June 30, 2013

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### ➤ Reporting Entity

Excelsior Charter of Broward, Inc. is a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act and Section 1002.33, Florida Statutes, operates one charter school approved by its sponsor, the District School Board of Broward County, Florida. The reporting entity consists of this charter, Excelsior Charter of Broward (School”). The School provides educational services to students of Broward County in kindergarten through eighth grade. The governing body of the School is the not-for-profit corporation Board of Directors.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the sponsoring school district, the District School Board of Broward County, Florida, (“District”). The current charter expires June 30, 2016, but may be renewed in increments of five years by mutual agreement of the parties. During the term of the charter, the District may also terminate the charter if good cause is shown. In the event the charter is not renewed or is terminated, the District may assume the operation of the School, or the School may be dissolved and students assigned to other public schools. All unencumbered funds, as well as property and improvements, furnishings, and equipment purchased with public funds, shall automatically revert to full ownership of the District.

The School is considered a component unit of the District; therefore, for financial reporting purposes, the School is required to follow generally accepted accounting principles applicable to state and local governmental units.

Criteria for determining if other entities are potential component units which should be reported within the School's basic financial statements are identified and described in the Governmental Accounting Standards Board's (GASB) *Codification of Governmental Accounting and Financial Reporting Standards*, Sections 2100 and 2600. The application of these criteria provides for identification of any entities for which the School is financially accountable and other organizations for which the nature and significance of their relationship with the School are such that exclusion would cause the School's basic financial statements to be misleading or incomplete. Based on these criteria, no component units are included within the reporting entity of the School.

#### ➤ Basis of Presentation

Government-wide Financial Statements - Government-wide financial statements, including the statement of net position and the statement of activities, present information about the School as a whole.

Government-wide financial statements are prepared using the economic resources measurement focus. The statement of activities presents a comparison between direct expenses and program revenues for each function or program of the

# EXCELSIOR CHARTER OF BROWARD

A Charter School And Component Unit of the District School Board Of Broward County, Florida

## NOTES TO FINANCIAL STATEMENTS

June 30, 2013

School's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and are thereby clearly identifiable to a particular function.

Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the School.

Fund Financial Statements - Fund financial statements report detailed information about the School in the governmental funds. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is reported in a separate column. Because the focus of governmental fund financial statements differs from the focus of government-wide financial statements, a reconciliation is presented with each of the governmental fund financial statements.

The School's major governmental fund is as follows:

- General Fund – to account for all financial resources not required to be accounted for in another fund, and for certain revenues from the State that are legally restricted to be expended for specific current operating purposes.

### ➤ Basis of Accounting

Basis of accounting refers to when revenues and expenditures, or expenses, are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide financial statements are prepared using the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when a liability is incurred, regardless of the timing of the related cash flows. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are prepared using the modified accrual basis of accounting. Revenues, except for certain grant revenues, are recognized when they become measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. The School considers revenues to be available if they are collected within 30 days of the end of the current fiscal year. When grant terms provide that the expenditure of resources is the prime factor for determining eligibility for Federal, State, and other grant resources, revenue is recognized at the time the expenditure is made. Under the modified

# EXCELSIOR CHARTER OF BROWARD

A Charter School And Component Unit of the District School Board Of Broward County, Florida

## NOTES TO FINANCIAL STATEMENTS

June 30, 2013

accrual basis of accounting, expenditures are generally recognized when the related fund liability is incurred, except for principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized when due. Allocations of cost, such as depreciation, are not recognized in governmental funds.

➤ **Budgets and Budgetary Accounting**

Budgets are presented on the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g., salaries and benefits, purchased services, materials and supplies and capital outlay) within each activity (e.g., instruction, pupil personnel services and school administration). Budgets may be amended by resolution at any Board meeting prior to the date for the annual report.

➤ **Cash and Cash Equivalents**

Cash and cash equivalents may consist of demand deposits and highly liquid investments with original maturities of three months or less when purchased. At June 30, 2013, the School's cash balances were comprised of demand deposit accounts only. Deposits on hand at this financial institution are insured by the Federal Deposit Insurance Company up to \$250,000.

➤ **Capital Assets**

Expenditures for capital assets acquired or constructed for general School purposes are reported in the governmental fund that financed the acquisition or construction. The capital assets so acquired are reported at cost in the government-wide statement of net position but are not reported in the governmental fund financial statements. Capital assets are defined by the School as those costing more than \$750. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated assets are recorded at fair value at the date of donation.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Furniture, Fixtures and Equipment	3 - 20 years
Leashold Improvements	10 years

Current-year information relative to changes in capital assets is described in a subsequent note.

➤ **Long Term Debt**

Long term debt obligations that will be financed by resources to be received in the future by the general fund are reported in the government-wide financial statements, not in the general fund. The School currently has no long term debt.

# EXCELSIOR CHARTER OF BROWARD

A Charter School And Component Unit of the District School Board Of Broward County, Florida

## NOTES TO FINANCIAL STATEMENTS

June 30, 2013

### ➤ Recently Issued Accounting Principles

In June 2011, the GASB issued Statement 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*. GASB 63 provides guidance for reporting deferred outflows of resources, deferred inflows of resources, and net position in the statement of financial position and related disclosures. The statement of net assets is renamed the statement of net position and includes four components; assets, deferred outflows of resources, liabilities and deferred inflows of resources. The provisions of the Statement are effective for financial statements for periods beginning after December 15, 2011.

### ➤ Fund Balance Classification

GASB Codification Section 1800.142, *Fund Balance Reporting and Governmental Fund Type Definitions*, defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be reported within one of the following fund balance categories:

- Nonspendable – fund balance associated with inventories, prepaid expenses, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed or assigned). All nonspendable fund balances at year end relate to assets that are in nonspendable form.
- Restricted – fund balance that can be spent only for the specific purposes stipulated by the constitution, external resource providers, or through enabling legislation.
- Committed – fund balance that can be used only for the specific purposes determined by a formal action of the School’s Board of Governance.
- Assigned – fund balance that is intended to be used by the School’s management for specific purposes but does not meet the criteria to be classified as restricted or committed.
- Unassigned – fund balance that is the residual amount for the School’s general fund and includes all spendable amounts not contained in the other classifications.

### ➤ Order of Fund Balance Spending Policy

The School’s policy is to apply expenditures against nonspendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year. First, nonspendable fund balances are determined. Then restricted fund balances for specific purposes are determined (not including nonspendable amounts). Any remaining fund balance amounts for the non-general funds are to be classified as restricted fund balance. It is possible for the non-general funds to be classified as restricted fund balance. It is possible for the non-general funds to have negative unassigned fund balance

# EXCELSIOR CHARTER OF BROWARD

A Charter School And Component Unit of the District School Board Of Broward County, Florida

## NOTES TO FINANCIAL STATEMENTS

June 30, 2013

when nonspendable amounts plus the amount of restricted fund balances for specific purposes exceed the positive fund balance for non-general fund.

### ➤ Revenue Sources

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33(17), Florida Statutes, the School reports the number of full-time equivalent students and related data to the District.

Under provisions of Section 1011.62, Florida Statutes, the District reports the number of full-time equivalent students and related data to the Florida Department of Education (FDOE) for funding through the Florida Education Finance Program (FEFP). Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent (FTE) students reported by the School during designated full-time equivalent student survey periods. The Department may also adjust subsequent fiscal period allocations based upon an audit of the School's compliance in determining and reporting FTE and related data. Normally, such adjustments are treated as reductions or additions of revenue in the year when the adjustments are made.

The basic amount of funding through the FEFP under Section 1011.62 is the product of the (1) unweighted FTE, multiplied by (2) the cost factor for each program, multiplied by (3) the base student allocation established by the legislature. Additional funds for exceptional students who do not have a matrix of services are provided through the guaranteed allocation designated in Section 1011.62(1)(e)2., Florida Statutes. For the fiscal year ended June 30, 2013, the School reported 158.35 unweighted FTE and 172.05 weighted FTE.

FEFP funding may also be adjusted as a result of subsequent FTE audits conducted by the Florida Auditor General pursuant to Section 1010.305, Florida Statutes, and Rule 6A-1.0453, Florida Administrative Code (FAC). Schools are required to maintain the following documentation for three years or until the completion of an FTE audit:

- Attendance and membership documentation (Rule 6a-1.044 FAC).
- Teacher certificates and other certification documentation (Rule 6A-1.0503 FAC).
- Documentation for instructors teaching out-of-field (Rule 6A-1.0503 FAC).
- Procedural safeguards for weighted programs (Rule 6A-6.03411 FAC).
- Evaluation and planning documents for weighted programs (Section 1010.305, Florida Statutes, and Rule 6A-6.03411, FAC).

The School receives federal or state awards for the enhancement of various educational programs. This assistance is generally received based on applications submitted to and approved by various granting agencies. For federal or state

# EXCELSIOR CHARTER OF BROWARD

A Charter School And Component Unit of the District School Board Of Broward County, Florida

## NOTES TO FINANCIAL STATEMENTS

June 30, 2013

awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred.

The School follows the policy of applying restricted resources prior to applying unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted assets are available.

A schedule of revenue sources for the current year is presented in a subsequent note.

➤ **Income Taxes**

The School is exempt from Federal tax under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been included in the accompanying financial statements.

➤ **Use of Estimates**

In preparing the financial statements in conformity with generally accepted accounting principles in the United States (GAAP) management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities as of the date of the statement of net position and affect revenues and expenditures for the period presented. Actual results could differ from those estimates.

## 2. CHANGES IN CAPITAL ASSETS

Changes in capital assets are presented in the table below:

	Beginning Balance	Additions	Deletions	Ending Balance
<u>Governmental Activities:</u>				
Furniture, Fixtures and Equipment	\$ 77,993	\$ 5,400	\$ -	\$ 83,393
Leashold Improvements	102,099	15,000	-	117,099
Total Capital Assets Being Depreciated	<u>180,092</u>	<u>20,400</u>	<u>-</u>	<u>200,492</u>
Less Accumulated Depreciation for:				
Furniture, Fixtures and Equipment	(52,171)	(9,813)	-	(61,984)
Leasehold Improvements	(7,963)	(8,585)	-	(16,548)
Total Accumulated Depreciation	<u>(60,134)</u>	<u>(18,398)</u>	<u>-</u>	<u>(78,532)</u>
Governmental Activities Capital Assets, Net	<u>\$ 119,958</u>	<u>\$ 2,002</u>	<u>\$ -</u>	<u>\$ 121,960</u>

Unallocated depreciation expense for the fiscal year was \$18,398.

## EXCELSIOR CHARTER OF BROWARD

A Charter School And Component Unit of the District School Board Of Broward County, Florida

### NOTES TO FINANCIAL STATEMENTS

June 30, 2013

#### 3. SCHEDULE OF FEDERAL, STATE & LOCAL REVENUE SOURCES

The following is a schedule of the School's Federal, State and local revenue:

Source	Amount
<i>STATE:</i>	
Florida Education Finance Program	\$ 631,123
Categorical Educational Programs:	
Class Size Reduction	209,908
Supplementary Academic Instruction	31,537
Instructional Materials	11,966
ESE Guaranteed Allocation	7,071
Safe School	3,658
Reading Allocation	952
Charter School Capital Outlay	38,833
Performance Pay	18,378
Florida Teachers' Lead Program	1,880
Total State Revenue	<u>955,306</u>
<i>LOCAL:</i>	
Discretionary Millage	56,968
School Lunch Sales	22,975
Total Local Revenue	<u>79,943</u>
Total State and Local Revenue	<u>\$ 1,035,249</u>

As provided in the charter school contract, the District has charged the School an administrative fee equal to 5% of total funding or \$47,659.

Accounting policies relating to certain State revenue sources are described in Note 1.

#### 4. OPERATING AGREEMENTS

The School entered into an annual agreement with Business Performance Best Practices, Inc. to provide monthly consulting services to include: administration leadership, curriculum, contract negotiation, staff development, program implementation, data analysis and business management services. The total amount incurred during the year ended June 30, 2013, relating to this contract was \$100,000.

#### 5. FACILITY LEASES

The School leases all of its operating and office facilities under three long-term, non-cancelable operating lease agreements with Tamarac Showplace and American Eagle Academy. American Eagle Academy is considered to be a related party to the School (Note 6). The leases expire at various dates through 2017 and provide for five-year renewal options. The leases provide for annual increases in rental payments based on the greater of the Consumer Price Index or three percent. The agreements provide for

# EXCELSIOR CHARTER OF BROWARD

A Charter School And Component Unit of the District School Board Of Broward County, Florida

## NOTES TO FINANCIAL STATEMENTS

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the School to pay certain other annual costs (real estate taxes, insurance, and repairs). Rental expense totaled \$176,140 for the year ended June 30, 2013.

The following is a schedule by year of five years of rental payments under the current operating lease agreements:

<u>Fiscal Year Ending June 30:</u>	<u>Amount</u>
2014	\$ 158,800
2015	165,500
2016	152,000
2017	102,600
Total Minimum Payments Required	<u>\$ 578,900</u>

### 6. RELATED PARTY TRANSACTIONS

The School leases equipment from a company owned, either directly or indirectly, by a member of the School's management (American Eagle Academy). Rent incurred and paid to this related party was \$1,239 for the year ended June 30, 2013.

### 7. RISK MANAGEMENT PROGRAMS

The School is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the School carries commercial insurance. There have been no significant reductions in insurance coverage and settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

### 8. COMMITMENTS AND CONTINGENT LIABILITIES

The School participates in state grant programs, which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies, therefore, to the extent that the School has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectability of any related receivables at June 30, 2013, may be impaired.

In the opinion of the School, there are no significant liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying financial statements for such contingencies.

### 9. FUNDING AND CREDIT CONCENTRATIONS

The School receives substantially all of its support and revenue from federal, state and local funding sources, passed through the District, in the form of performance and budget based contracts. Continuing operation of the School is greatly dependent upon the continued support of these governmental agencies.



# **EXCELSIOR CHARTER OF BROWARD**

**A Charter School And Component Unit of the District School Board Of Broward County, Florida**

## **NOTES TO FINANCIAL STATEMENTS**

**June 30, 2013**

### **10. LEGAL MATTERS**

In the normal course of conducting its operations, the School occasionally becomes party to various legal actions and proceedings. In the opinion of management, the ultimate resolution of such legal matters will not have a significant adverse effect on the accompanying financial statements.

### **11. SUBSEQUENT EVENTS**

Management has evaluated all events subsequent to the balance sheet date and through the report date, which is the date these financial statements were available to be issued. Management determined there are no subsequent events which require disclosure.

**EXCELSIOR CHARTER BROWARD**  
**A CHARTER SCHOOL AND COMPONENT UNIT OF THE**  
**DISTRICT SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

**REQUIRED SUPPLEMENTARY INFORMATION**  
**BUDGETARY COMPARISON SCHEDULE - GENERAL FUND - (UNAUDITED)**  
*For the Fiscal Year Ended June 30, 2013*

	General Fund			Variance with Final Budget - Positive (Negative)
	Original Budget	Final Budget	Actual	
<b>Revenues:</b>				
Intergovernmental:				
State and Local	701,231	1,035,249	1,035,249	-
Contributions and Other	25,984	52,343	52,343	-
Total Revenues	<u>727,215</u>	<u>1,087,592</u>	<u>1,087,592</u>	-
<b>Expenditures:</b>				
Current - Education:				
Instruction	240,964	564,229	564,229	-
Instruction and Curriculum Development	27,316	21,618	21,618	-
Instructional Staff Training	1,237	-	-	-
Instructional-Related Technology	2,584	3,058	3,058	-
Board of Education	188,109	213,388	213,388	-
School Administration	48,754	99,103	99,103	-
Facilities Acquisition & Construction	199,315	176,140	176,140	-
Fiscal Services	379	415	415	-
Food Services	17,119	69,578	69,578	-
Operation of Plant	46,284	66,609	66,609	-
Maintenance of Plant	6,423	22,313	22,313	-
Community Service	7,125	9,311	9,311	-
Fixed Capital Outlay:				
Facilities Acquisition & Construction	-	15,000	15,000	-
Other Capital Outlay	-	5,400	5,400	-
Total Expenditures	<u>785,609</u>	<u>1,266,164</u>	<u>1,266,164</u>	-
Net Change in Fund Balance	(58,394)	(178,572)	(178,572)	-
Fund Balance, July 1, 2012	183,028	183,028	183,028	-
Fund Balance, June 30, 2013	<u>\$ 124,634</u>	<u>\$ 4,456</u>	<u>\$ 4,456</u>	<u>\$ -</u>

See Independent Auditor's Report.



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**Independent Auditor's Report on Internal Control Over Financial Reporting and on  
Compliance and Other Matters Based on an Audit of Financial Statements Performed  
in Accordance with *Government Auditing Standards***

To the Board of Directors Excelsior Charter of Broward,  
a Charter School and Component Unit of the  
District School Board of Broward County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Excelsior Charter of Broward (“School”), a charter school and component unit of the District School Board of Broward County, Florida, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the School’s basic financial statements, and have issued our report thereon dated September 13, 2013.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School’s internal control over financial reporting (“internal control”) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School’s internal control. Accordingly, we do not express an opinion on the effectiveness of the School’s internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the School’s financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

A handwritten signature in black ink that reads "King & Walker, CPAs". The signature is written in a cursive, flowing style.

September 13, 2013  
Tampa, Florida



Members:  
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American Institute of CPAs  
Government Audit Quality Center

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**Management Letter as Required by Rules of the Florida Auditor General,  
Chapter 10.850, Florida Statutes, *Charter School Audits***

To the Board of Directors Excelsior Charter of Broward,  
a Charter School and Component Unit of the  
District School Board of Broward County, Florida

We have audited the basic financial statements of the Excelsior Charter of Broward ("School"), a charter school and component unit of the District School Board of Broward County, Florida, as of and for the fiscal year ended June 30, 2013, and have issued our report thereon dated September 13, 2013.

We have issued our independent auditor's report on compliance and on internal control over financial reporting based on an audit of the financial statements performed in accordance with *Government Auditing Standards* dated September 13, 2013. Disclosures in that report, if any, should be considered in conjunction with this management letter.

We conducted our audit in accordance with generally accepted auditing standards and *Government Auditing Standards* issued by the Comptroller General of the United States. In addition, our audit was conducted in accordance with provisions of Chapter 10.850, Rules of the Auditor General, which govern the conduct of charter school audits performed in the State of Florida and require certain items be addressed in this letter.

The Rules of the Auditor General (Section 10.854(1)(e)1.), require that we comment as to whether corrective actions have been taken to address significant findings and recommendations made in the preceding annual financial audit report. There were no prior audit findings.

The Rules of the Auditor General (Section 10.854(1)(e)2.), require that we make a statement as to whether or not the School has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and identification of the specific conditions met. In connection with our audit, we determined that the School did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(11), Rules of the Auditor General, we applied financial condition assessment procedures. It is management's responsibility to monitor the School's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

The Rules of the Auditor General (Section 10.854(1)(e)3.), requires that we address in the management letter any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

The Rules of the Auditor General (Section 10.854(1)(e)4.), require that we address noncompliance with provision of contracts or grant agreements, or abuse, that have occurred or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

The Rules of the Auditor General (Section 10.854(1)(e)5.), require we disclose the name or official title of the school or center. The school's official name is Excelsior Charter of Broward.

This letter is intended for the information and use of the School and its management, the District School Board of Broward County, Florida, the Florida Department of Education, the Florida Auditor General, and other granting agencies and is not intended to be and should not be used by anyone other than these specific parties.

Respectfully submitted,

A handwritten signature in black ink that reads "King & Walker, CPAs". The signature is written in a cursive, professional style.

September 13, 2013  
Tampa, Florida

**EXCELSIOR CHARTER OF BROWARD**  
**A Charter School and Component Unit of the District School Board of Broward County, Florida**

**MANAGEMENT'S RESPONSE TO AUDIT FINDINGS**

**Year Ended June 30, 2013**

The following is the School's response to the item in the Management Letter dated September 13, 2013, as required by Rule 10.857, Rules of the Auditor General:

No response required.