

Excelsior Charter of Broward Inc. and

Db a Everest Charter School

Minutes

Date: July 24, 2015

Time: 4:00pm – 5:10pm

Place: 10066 West McNab Rd. Tamarac

Attendance: Jaime Minor (Chairman), Wanda Vizcarrondo (Secretary), Cristina Reynolds (Director), Raul Baez.

Agenda:

1) Approval of documents, 2) Budget and Financial Statement and enrollment, 3) Excelsior renewal, 4) lunch program, 5) New business and/or public input

JM: Initiated the meeting and welcomed everyone to the meeting. He asked for the approval of the following items as they only have minor changes:

1) Parent Handbook, 2) Staff handbook, 3) Emergency Safety Procedures and staff training, 4) first week academic training for teachers, including lesson plan, ESOL strategies, ESE accommodations, Critical Thinking, and DOK. All documents were approved by the Board.

2) Budget for both schools were discussed as well as the financial statements. WV, said that she has concerns with the budget for the current year as she understands that many factors will affect the school enrollment. CR, indicated that the school has lower enrollment and this fact create a funding decrease. She indicated that she was working with RB to create a plan to recruit more students at Kindergarten level by partnering with local pre-kinder schools. WV, said that this strategy sounds as a good target audience to recruit more students and asked the projected kindergarten students. CR, indicated that she was expecting to enroll around 36 students.

3) RB, expressed that was time to renew the agreement between Broward County School District and Excelsior Charter. The letter of intent was in effect to certify that the school wants to renew the charter. In addition, RB indicated that a collaboration team approach will be used to complete the require information required for renewal. JM, asked to keep him updated about the renewal process and made himself available for any part of the process.

4) CR, indicated that she was working with Ms. Leone to obtain a final approval and receive money to help pay for the lunch for all the students that qualify, because the student with a level of poverty had increased year after year and the school does not have enough FTE money to pay for the lunch of all the students. The Board members loved this initiative and encouraged the administrators to keep working with this plan.

5) The Chairman of the Board JM, asked if the school has any new business to discuss and asked for public input. RB, indicated that the school did not have any new business. No public input.

The meeting adjourned at 5:10pm

Board Signature